

THE HILLS OF INVERRARY CONDOMINIUMS, INC.

Dear Residents,

There will be no election for Tract B as the number of candidates were equal to or less than the number of vacancies on the Board. The names of the Directors for Tract B will be announced at the meeting.

Kind Regards,

The Hills Management.

SECOND NOTICE OF ANNUAL MEETING
AND ELECTION OF DIRECTORS
OF THE HILLS OF INVERRARY CONDOMINIUMS, INC.

TO ALL MEMBERS:

On Thursday, April 6, 2023, at 6:30 p.m. at the Association's office at 3417 Heather Terrace, Lauderhill, FL 33319 and remotely via Zoom, the Annual Meeting of the Association will be held for the purpose of electing Directors and such other business as may lawfully be conducted.

TO JOIN THE MEETING VIA ZOOM:

Join Zoom Meeting: <https://us02web.zoom.us/j/89496989018>

Meeting ID: 894 9698 9018

Passcode: ELECTION

The Agenda for the Annual Meeting is:

1. Appointment of Inspectors of Elections.
2. Election of Directors.
3. Calling of the roll and certifying of proxies.
4. Proof of notice of meeting or waiver of notice.
5. Reading of minutes.
6. Reports of Officers.
7. Reports of Committees.
8. Unfinished Business.
9. New Business
10. Adjournment.

A majority of the votes of the entire membership (a "quorum") must be present, in person or by proxy, at the meeting, in order for the business to be conducted, excluding the election of Directors. No quorum is necessary for the election of Directors; however, at least twenty (20%) percent of the eligible voters must cast a ballot in order to have a valid election. It is therefore VERY IMPORTANT that you either attend or provide a Proxy in order to conduct business other than the election of Directors.

Enclosed with this Notice is a ballot for the election of Directors, as well as timely submitted Information Sheets, prepared by the candidates for the Board, who are solely responsible for their contents. The Association is transmitting this information in accordance with the requirements of Florida Law; however, the Association is not in a position to verify the accuracy of the information or statements contained therein and disclaims any responsibility for the information contained within the Information Statements.

Instructions for Marking and Returning Ballot for Directors. **FORGERY OF A BALLOT USED IN AN ELECTION IS A CRIME PUNISHABLE AS A THIRD-DEGREE FELONY.**

1. The enclosed ballot lists all candidates who are qualified to run for the Board.
2. Association members in Tract A shall be entitled to elect **three (3)** Directors from Tract A. Please vote for no more than three (3) candidates by marking the ballot with an “X” on the box next to the candidate’s name.
3. **There will be no election for Tract B as the number of candidates were equal to or less than the number of vacancies on the Board. The names of the Directors for Tract B will be announced at the meeting.**
4. Association members in Tract C shall be entitled to elect three (3) Directors from Tract C. Please vote for no more than three (3) candidates by marking the ballot with an “X” on the box next to the candidate’s name.
5. The ballot must be placed and sealed in the ballot envelope. The ballot envelope must then be placed and sealed in the envelope addressed to the Association and mailed to the Association’s mailing address.
6. You must fill in the unit information on the outside of the envelope addressed to the Association and have the owner or voting member appointed on the Certificate Appointing Voting Member sign his/her name.
7. The ballot must be received by the Association no later than **Thursday, April 6, 2023**.
8. If you are going to attend the Annual Meeting, you may cast your ballot at the meeting. Ballots will be available at the meeting.

VOTING BY GENERAL PROXY

If you are unable to attend the Annual Meeting and wish to vote by proxy, please note the following information about **PROXIES**:

1. A **General proxy** is for the purpose of establishing a quorum and appointing another person to vote for you on parliamentary procedure or other matters that do not require a limited proxy. It must be signed by the person authorized to cast the vote for the unit. Please note that you cannot vote for Directors by proxy. If you intend to vote for Directors and do not attend the Annual Meeting, **you must vote by use of the enclosed Election Ballot.**
2. The proxy must be submitted to the Association prior to the scheduled time of the meeting. It can be sent via hand-delivery to the Management Office, via mail addressed to the Association’s mailing address at: **The Hills of Inverrary Condominiums, Inc., 3417 Heather Terrace, Lauderhill, FL 33319**, or via e-mail to: **admin@thehillsofinverrary.org**, or **office@thehillsofinverrary.org**. It is encouraged that the proxy be submitted as long before the meeting as possible, in order to avoid delay in registration.

3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may withdraw your proxy when you register at the meeting.
4. A proxy may be revoked in writing or superseded by a later proxy to another person. It may also be assigned (substituted) by the person designated on the proxy to a third person if the person you designate as proxy decides that he or she will be unable to attend the meeting.
5. A General Proxy form is enclosed with this notice for your use, if needed.

Immediately following the Annual Meeting, the organizational meeting of the Board of Directors will be held for the purpose of electing officers of the Association and such other business as may lawfully be conducted. The agenda for the Board Meeting is as follows:

1. Certifying quorum - Call to Order.
2. Proof of Notice of Meeting.
3. New Business - a. Elect Officers.
4. Adjournment.

Dated: March 21, 2023.

BY ORDER OF THE BOARD OF DIRECTORS



Tabatha Williams, Secretary

PROXY

The undersigned owner or Voting Member of Unit No. _____ in Tract _____ in The Hills of Inverrary, appoints (Check one):

_____ a) **Tabatha Williams, Secretary** of the Association, on behalf of the Board of Directors, or

_____ b) _____ (if you check b, write in the name of your proxy) as my proxyholder*, with power of substitution, to attend the meeting of the members of **The Hills of Inverrary Condominiums, Inc.**, to be **held Thursday, April 6, 2023, at 6:30 PM, at the Association's office at 3417 Heather Terrace, Lauderhill, FL 33319 and remotely via Zoom**, and any adjournment/recess thereof.

Dated: _____, 2023.

SIGNATURE OF OWNER OR VOTING MEMBER:

Signature: _____ Print Name: _____

*Failure to check either (a) or (b), or, if (b) is checked, failure to write in the name of the proxy, is an appointment of the **Secretary** of the Association as your proxyholder.

DO NOT COMPLETE THIS SECTION. This section is only to be filled in by the proxyholder if they wish to appoint a substitute proxyholder.

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

Dated: _____, 2023.

PROXYHOLDER

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN